

STREET, ROAD & BRIDGE CONTRACTORS SUPPLEMENTAL QUESTIONNAIRE

Customer Name: _____ Cust. # _____

Agent: _____

Internet website: No Yes Website address: _____

SELECTION AND TRAINING OF EMPLOYEES **YES** **NO**

How are prospective employees initially urged to apply with this company? (newspaper ads, referral by a personnel service business, etc.)

Are employees leased?

If yes, what types of workers (equipment operators, clerical, etc.)?

Is there a drug and alcohol testing program for employees?

If yes, when are employees tested?

How are new employees trained? Please describe. _____

Is there a formal driver selection and training program for equipment and motor vehicle operators?

Describe the qualifications for heavy equipment operators. _____

Are driver's license/MVRs checked?

If yes, when and how often are these checks performed? _____

Are there enforced minimum driving records standards?

Are any employees hired at the job site?

SAFETY

Is there a written safety program?

Has it been distributed to and reviewed with all employees?

Are utility companies consulted with prior to beginning any subsurface or overhead work?



What documentation of utility markings is obtained?
(signed statement from utility company, photographs, etc.)

When performing overhead operations or using tall equipment, is the power company consulted as to de-energizing overhead lines?

Is there a formal job site traffic control program with instruction for proper use of signs, signals, barricades, lighting, flaggers and worker protection?

How is this program presented to employees? _____

Is personal protective equipment required to be worn by all employees on the job site?

How is this enforced? _____

Is there a safety incentive program? If yes, please describe or attach.

EQUIPMENT

Please describe the maintenance of heavy equipment. _____

Is equipment regularly washed to remove oil and debris?

Is there any customized computer software for the plant operations?

How is equipment secured and protected from theft and vandalism when not in use?

Are all backing alarms in place and operating on mobile equipment?

VEHICLE/USAGE

Please describe vehicle maintenance program.

Is there any personal or family use of vehicles allowed by employees or company officers?

If yes, please describe. _____

Are any vehicles left at the job site overnight?

If yes, how are they secured and protected from theft? _____

SUBCONTRACTOR EXPOSURE

What type of work is subcontracted? Please provide annual estimated cost of each type of work and description. _____



YES **NO**

Are certificates of insurance obtained from all subcontractors?

What limits are subcontractors required to carry?

Is there a standardized written contract or agreement used?

If yes, please forward a copy.

Does the subcontractor agreement contain a hold harmless clause?

Are the subcontractors required to name you as an additional insured?

How is subcontractor supervision handled? Does the subcontractor provide their own supervisors?

How are the job site operations coordinated? _____

OPERATIONS

Is there any explosion, collapse or underground exposure?

If so, how is this controlled? _____

Do you perform any design or engineering work?

If yes, please describe. _____

Indicate % of revenue which falls into each category:

Interstate highway % _____ Local Roads % _____ State Highway % _____

Interstate bridges % _____ Local Bridges % _____ State bridges % _____

Parking lots, driveways, bike paths % _____

Have you ever performed work of the following types? If yes, please describe and attach.

- Airport runway or tarmac paving
- Asphalt sales to others
- Blasting
- Dam, levee, dike or other related construction
- Hauling of equipment/material for others
- Landfill work
- Leasing or rental of equipment to others
- Railroad track construction/repair



COMPLETED JOB LIST

Please list the **eight largest jobs** completed by you in the last three years and give location.

The description should state type of work and location.
(i.e., Replaced bridge one mile north of I-80 on U.S. 67 in Scott County, IA)

	Job Description	*AADT	Cost	Duration
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____



CURRENT JOB LIST

Please list current jobs (or attach a list of these projects with description of job).

	Job Description	*AADT	Cost	Estimated Date of Completion
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Please attach an additional sheet of paper if more space is needed.

* Average annual daily traffic



BRIDGE-RELATED OPERATIONS

The following additional questions pertain to contractors who perform bridge work.

SAFETY

Is fall protection required of all employees? YES NO

Please describe. _____

How is this enforced? _____

EQUIPMENT

Do you own any barges or tugboats? YES NO

If yes, how many of each and how are they used? _____

Who provides P & I coverage for the tugs? _____

OPERATIONS

Is any bridge demolition work performed? YES NO

If yes, what is done to control lead exposure? _____

Is any bridge painting done or subcontracted by your company? YES NO

If yes, what is done to control lead exposure and paint overspray? _____

Is any pile driving, caisson or cofferdam work done? YES NO

If yes, please describe? _____

Are any oversize loads, such as structural members, transported by your company? YES NO

If yes, how is this exposure controlled? _____

Completed By: _____ Date _____