

AUTOMOBILE APPLICATION (Addendum) Specific Use of Vehicles

CARRIER		
APPLICANT/INSURED		
AGENT NAME	AGENCY	AGENT IDENTIFICATION NUMBER

GENERAL INFORMATION

1. Driver Remuneration: Salary/hourly only By mileage By trips made By receipts
 Other: _____

2. Any seasonal or part-time drivers? N/A Seasonal Part-time

3. Number of drivers with less than one year of employment? _____

4. What percentage of your total receipts is from service/repair work at individual residences or businesses? _____ %

5. Do you use any road observation service or surveillance devices to monitor employee driving? YES NO

6. Are all vehicles stored at your premises while not in use? YES NO
If "No," please explain where they are stored.

7. Do you provide transportation for your employees to work, job sites, or other locations? YES NO

8. Are any vehicles titled in the company's name but not insured on this policy? YES NO

9. Are any vehicles leased, rented or loaned to others? YES NO

10. Are any vehicles ever used "for hire" to haul for others? YES NO

11. Is there any nighttime driving for delivery or route purposes? YES NO
Explain any "Yes" answers to questions 7-11.

PERSONAL USE PROCEDURES

12. Do employees drive company vehicles home? YES NO

13. Are employees allowed to use company vehicles for personal use? YES NO

14. Are family members, friends, or others allowed to drive company vehicles? YES NO

15. Are passengers, other than company employees, allowed to ride in company vehicles? YES NO

16. Is there a written company policy that addresses items 12 through 15? YES NO
 If "Yes," does the employee sign a form acknowledging acceptance of this policy? YES NO
 If "No," which items are not covered in the company's written policy? 12 13 14 15
Explain degree of allowance to questions 12, 13, 14 and 15.

NON-OWNED EXPOSURE

17. Do employees use their own vehicles for company business? YES NO
 If "Yes" to question 17, how many employees use their own vehicles for company business? _____
If "Yes" to question 17, describe the nature of use of employee vehicles for company business.

If "Yes" to question 17, what automobile limits do you require your employees to maintain? _____
 Check this box if you have no formal requirements.

